



# ADOPT-A-SPOT

## PROGRAM APPLICATION

*Circle One:*

Are you a:

Business Non-Profit Group Neighborhood Family Individual School Other

Contact Name: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

We/I would like to adopt:

Spot - Choice #1: \_\_\_\_\_

Spot - Choice #2: \_\_\_\_\_

Spot - Choice #3: \_\_\_\_\_

Any specific tasks you would like to perform? \_\_\_\_\_

\_\_\_\_\_

Estimated # of Participants: \_\_\_\_\_ # of Adults (17+): \_\_\_\_\_

Tentative Commitment Time Frame: \_\_\_\_\_

**Acknowledgement Signs:**

Park adopters are eligible for an acknowledgment sign with their name and/or logo in their adopted park. Signs will be posted in a location appropriate for existing conditions. If you DO NOT wish to have a sign, please initial here: \_\_\_\_\_

FOR OFFICE USE ONLY: Application Approved ( )      Application Rejected ( ) \_\_\_\_\_

Reviewed by: \_\_\_\_\_      Date: \_\_\_\_\_      Applicant Notified? Yes    No \_\_\_\_\_



*"Love Where You Live"*

## ADOPT-A-SPOT GUIDELINES

- 🌳 All tasks/projects should benefit the majority of area/spot users
- 🌳 All tasks/projects must be completed only during daylight hours to ensure the safety of all involved
- 🌳 Adopters must notify the Borough's Clean Communities Coordinator no less than five (5) business days prior to a task/project day
- 🌳 Adopters should notify the Borough's Clean Communities Coordinator of any vandalism or potential health/safety hazards
- 🌳 Adopters may not modify or add to the existing landscape or site design plan without permission from the Borough
- 🌳 Adopters must abide by all state and local laws, rules and regulations, all written and verbal guidelines as well as directions and instructions from the Borough and its Clean Communities Coordinator
- 🌳 The Borough may contact adopters regarding special project
- 🌳 The Borough will provide limited supplies to the adopters
- 🌳 Adopters should not pick-up materials that they suspect may be hazardous needles, bloody objects or drug paraphernalia (Please contact the Borough if these conditions exist)
- 🌳 Please recycle whenever possible - The three (3) main types of recyclables are:
  - "Co-Mingle", which consists of plastic bottles, cans and glass

- Paper and Cardboard
- Vegetation
- 🌳 Adopters must contact the Clean Communities Coordinator prior to a task/project to receive instructions on disposing of garbage/recycling
- 🌳 Power tools and spray/chemicals are strictly prohibited
- 🌳 Adopters are to lift any and all heavy objects with caution
- 🌳 Wear light or bright clothing, hard soled shoes and sturdy work gloves
- 🌳 Use sun block and stay hydrated
- 🌳 Be cautious of animals and insects, noxious weeds, glass, barbed wire, pipes and sharp objects and unexpected holes or ditches.
- 🌳 It is the responsibility of the adopter's contact person to make all volunteers aware of these guidelines
- 🌳 Upon completion of a task/project day adopters are required to submit a "Follow-Up Report" to the Borough's Clean Communities Coordinator within five (5) business days. A master copy of the report is provided in the Volunteer Packet, additional blank copies can be made by the adopters as necessary. Follow up reports are also available on-line and may be submitted electronically via <http://lodinj.org/cleancommunities>

***Rebecca Kerr***

**Certified Clean Communities Coordinator**

**1 Memorial Drive, Room 201**

**Lodi NJ 07644**

**P: 973-859-7401**

**F: 973-365-1723**

**[RKerr@Lodi-NJ.org](mailto:RKerr@Lodi-NJ.org)**